

**ALEXANDER TOWN BOARD  
ALEXANDER TOWN HALL  
December 30, 2024  
SPECIAL YEAR END  
MEETING**

**PRESENT:** Supervisor David Miller  
**TOWN BOARD:** Laura Schmieder, Jerry Krupka, Eric Wagner, Ronald Merrill  
**HIGHWAY SUPT:** Brian Farnsworth  
**CLERK:** Danielle Riggs  
**GUESTS:** Teresa Thorley, Patricia Ryan, Tim Hagen, Linda Hume

Supervisor Miller called the meeting to order at 3:00 p.m. with the Pledge of Allegiance and a moment of silence for our first responders and our military serving around the world.

On motion by Councilperson Wagner and seconded by Councilperson Krupka and carried, the minutes of the December 9, 2024, were adopted.

5- Yes Miller, Schmieder, Merrill, Krupka, and Wagner 0 – No

**RES. NO. 122: EQUIPMENT RESERVE**

WHEREAS the Town of Alexander has received funds through the sale of highway equipment in recent years amounting to \$ 78,125.00 and

WHEREAS the Town of Alexander has entered into a contract to purchase a new plow truck in 2026

THEREFORE BE IT RESOLVED THAT the Town of Alexander assign \$100,000.00 from the DB Fund Balance to the Highway Equipment Reserve Fund

Motion made by Supervisor Miller and seconded by Councilperson Schmieder and carried.

5- Yes Miller, Schmieder, Merrill, Krupka, Wagner 0- No

**RES. NO. 123: CONTRACT FOR COUNTY TAX COLLECTION**

On motion by Supervisor Miller and seconded by Councilperson Krupka and carried the Town Board approved the contract with Genesee County for tax collection in 2025 for contract fee of \$7,500.00.

5- Yes Miller, Schmieder, Merrill, Krupka, Wagner 0- No

**RES. NO. 124: PLANNING BOARD MEMBER**

On motion by Councilperson Wagner and seconded by Councilperson Krupka and carried the Town Board approved the appointment of Jason Saile, to the Planning Board for the term of 1/1/2025 – 12/31/2029.

5- Yes Miller, Schmieder, Merrill, Krupka, Wagner 0- No

**RES. NO. 125: BUDGET AMENDMENT 2025**

WHEREAS during the 2025 Alexander Town Budget process it was the intent of the Alexander Town Board to move the expense for traffic control from the A Fund to the B Fund on budget line B 3310.4 and although A 3310.4 Traffic Control was reduced to \$0, B 3310.4 Traffic Control was not increased to \$11,000 and

**WHEREAS** there are sufficient funds in B 9901.9 Transfer To Other Funds and

**WHEREAS** the amount in the B 9901.9 is received in DB 5031 Interfund transfers

**THEREFORE BE IT RESOLVED THAT** the Alexander town Board amends the 2025 Alexander Town Budget with the following changes: B 3310.4 Traffic Control be increased by \$11,000 and B 9901.9 Transfer To Other Funds be decreased by \$11,000 to \$407,889 and DB 5031 Interfund transfers be decreased by \$11,000.00 to \$ 407,889 and DB 9999 Appropriated Fund Balance be increased by \$11,000.00 to \$ 176,000

Motion made by Supervisor Miller and seconded by Councilperson Schmieder and carried.

5- Yes Miller, Schmieder, Merrill, Krupka, Wagner

0- No

**RES. NO. 126: BUDGET AMENDMENT FOR COUNTY TAX COLLECTION**

**WHEREAS** the Alexander Town Board has decided to contract with Genesee County in 2025 for tax collection at a cost of \$7,500.00 and

**WHEREAS** the amount in the 2025 budget line for tax collection is \$3,834.00

**THEREFORE BE IT RESOLVED THAT** the Alexander Town Board amends the 2025 Alexander Town Budget with the following changes: A 1330.1 Tax Collector-Personal Services be increased by \$3,666 to \$7,500 and A 9999 Appropriated Fund Balance be increased \$3,666 to \$108,666.

On motion by Supervisor Miller and seconded by Councilperson Krupka and carried the Town Board approved the contract with Genesee County for tax collection.

5- Yes Miller, Schmieder, Merrill, Krupka, Wagner

0- No

**RES. NO. 127: BUDGET TRANSFER 1**

**WHEREAS** A 1920.4 Special Items-Municipal Association Dues is over budget by \$ 82.17 and A 6410.4 Publicity -Contractual is over budget by \$8.60 and

**WHEREAS** there are sufficient funds in A 1990.4 Contingent and

**THEREFORE BE IT RESOLVED THAT** A 1920.4 Special Items-Municipal Association Dues be increased by \$100.00, A 6410.4 Publicity -Contractual be increased by \$50.00 and A 1990.4 Contingent be decreased by \$150.00

Motion made by Supervisor Miller and seconded by Councilperson Schmieder and carried.

5- Yes Miller, Schmieder, Merrill, Krupka, Wagner

0- No

**RES. NO. 128: BUDGET TRANSFER 2**

**WHEREAS** B 5182.4 Street Lighting is over budget by \$ 9.96

**WHEREAS** there are sufficient fund in B 1990.4 Contingent

**THEREFORE BE IT RESOLVED THAT** B 5182.4 Street Lighting be increased by \$50.00 and B 1990.4 Contingent be decreased by \$50.00

Motion made by Supervisor Miller and seconded by Councilperson Schmieder and carried.

5- Yes Miller, Schmieder, Merrill, Krupka, Wagner

0- No

**RES. NO. 129: BUDGET TRANSFER 3**

**WHEREAS** DB 9089.841 Employee Benefits Boots- Brad is over budget by \$200.00 due to Brad's 2023 boot allowance being paid in 2024 and

**WHEREAS** DB 5130.4 Machinery-Contractual is over budget by \$9,100.20 and

**WHEREAS** DB 5110.4 General Repairs-Contractual has sufficient funds

**THEREFORE BE IT RESOLVED THAT** DB 9089.841 Employee Benefits Boots- Brad be increased by \$200.00 and DB 5130.4 Machinery-Contractual be increased by \$9,300.00 and DB 5110.4 General Repairs-Contractual be decreased by \$9,500.00

Motion made by Supervisor Miller and seconded by Councilperson Schmieder and carried.

5- Yes Miller, Schmieder, Merrill, Krupka, Wagner

0- No

**RES. NO. 130: BUDGET TRANSFER 4**

**WHEREAS** A 1420.4 Attorney-Contractual is over budget by \$6,442.50 and

**WHEREAS** A1310.4 Bookkeeping-Contractual has sufficient funds

**THEREFORE BE IT RESOLVED THAT** A 1420.4 Attorney-Contractual be increased by \$6,500.00 and A 1310.4 Bookkeeping-Contractual be decreased by \$6,500.00

Motion made by Supervisor Miller and seconded by Councilperson Schmieder and carried.

5- Yes Miller, Schmieder, Merrill, Krupka, Wagner

0- No

**RES. NO. 131: BUDGET TRANSFER 5**

**WHEREAS** A 6772.4 Senior Citizens is over budget by \$489.00 and

**WHEREAS** A 1220.4 Supervisor-Contractual has sufficient funds

**THEREFORE BE IT RESOLVED THAT** A 3772.4 be increased by \$500.00 and A 1220.4 Supervisor-Contractual be decreased by \$500.00

Motion made by Supervisor Miller and seconded by Councilperson Schmieder and carried.

5- Yes Miller, Schmieder, Merrill, Krupka, Wagner

0- No

**RES. NO. 132: MUNICIPAL SOLUTIONS RETAINER**

Motion made by Councilperson Wagner and seconded by Councilperson Merrill to accept the Municipal Solutions Retainer for Water District 7. See Attached Agreement

5- Yes Miller, Schmieder, Merrill, Krupka, Wagner

0- No

**RES. NO. 133: DIMATTEO ROACH & KELLY RETAINER**

Motion made by Supervisor Miller and seconded by Councilperson Merrill to accept the DiMatteo Roach and Kelly Retainer for 1/1/2025 – 12/31/2025. See Attached Agreement

5- Yes Miller, Schmieder, Merrill, Krupka, Wagner

0- No

**RES. NO. 134: SMART GROWTH**

Motion made by Councilperson Schmieder and seconded by Councilperson Wagner to accept the recommendations of the Planning Board for expansion of the smart growth area in the Town of Alexander and to have the supervisor respond to the Smart Growth Committee with those recommendations.

5- Yes Miller, Schmieder, Merrill, Krupka, Wagner

0- No

**Discussion:**

1. Highway barn lighting – Tabled until next meeting
2. Code Enforcement Agreement with the Town of Batavia – discussion involved getting a signed agreement for 2024 and looking at a 6-month contract for 2025. RFP for code enforcement once the Town of Batavia contract is complete. Advertise in the Batavia Daily News, Attica Pennysaver and the Batavian.
3. **H'way Superint:** Brian is looking for part-time help in his office to assist with keeping records in order and organizing.
4. Comprehensive Plan – Councilperson Merrill is not in favor of it. The last time it was updated was 2003.

Payment of Bills: Motion by: Councilperson Schmieder Second by: Councilperson Merrill

5- Yes Miller, Schmieder, Merrill, Krupka and Wagner

0- No

|                |          |         |           |
|----------------|----------|---------|-----------|
| General Fund A | Vouchers | 323-343 | 16,505.35 |
| General Fund B | Vouchers | 48      | 229.11    |
| Highway Fund A | Vouchers | 22      | 32.99     |
| Highway Fund B | Vouchers | 201-215 | 40,051.20 |
| Capital Fund   | Vouchers | 45-47   | 16,685.87 |

**Executive Session:**

Motion to go into executive session made by Councilperson Schmieder, seconded by Councilperson Wagner at 4:20 PM

5- Yes Miller, Schmieder, Merrill, Krupka, Wagner

0- No

Motion to exit executive session made by Councilperson Krupka, seconded by Councilperson Wagner at 5:10 PM

5- Yes Miller, Schmieder, Merrill, Krupka, Wagner

0- No

**RES. NO. 135: BUDGET AMENDMENT TOWN CLERK POSITION**

**WHEREAS** the Town of Alexander is in need of a new Town Clerk due the resignation of the current Town Clerk and

**WHEREAS** the pool of candidates willing to apply for the position of Town Clerk is limited due the salary compensation for Town Clerk and related stipends in the 2025 Town Budget and

**WHEREAS** there has been a request by the Highway Superintendent for help with clerical work related to the highway department and

**THEREFORE BE IT RESOLVED THAT** the Alexander Town Board amends the 2025 Alexander Town Budget by establishing the position of Highway Clerk on budget line A 5010.12 and setting the salary for A 5010.12 Highway Clerk at \$5,000 and increasing A 1410.1 Town Clerk by \$ 3,993 to \$35,000, increasing A 9010.8 Employee Benefits-Retirement by \$475 to \$21,572 and increasing A 9030.8 Employee Benefits-Social Security by \$690 to \$15,000 and increasing A 9999 Appropriated Fund Balance by \$10,158 to \$118,824 to offset the appropriations increase in the A Fund

Motion made by Councilperson Wagner and seconded by Councilperson Merrill and carried.  
5- Yes Miller, Schmieder, Merrill, Krupka, Wagner

Motion to adjourn at 5:16 pm made by Councilperson Krupka and seconded by Councilperson Wagner and carried. 5-0

Respectfully Submitted,

Danielle Riggs, Deputy Clerk