

- The remaining balance of the WIIA grant is \$67,625.99 after the purchase of 181 meters and radios.
- A standardization resolution for instrumentation and control equipment will be presented at the January Town Board Meeting. This equipment will use the balance of the WIIA funds.

2. Water District #7 Update:

- A meeting was held on December 11th with Dave Miller and Eric Wagner (Town of Alexander), David DiMatteo (DiMatteo Roach & Kelly), Edmund Russell (Hodgson Russ), Jeff Smith (Municipal Solutions) and Steve Mountain and Mark Wright (Mountain Engineering). The strategy meeting was meant to move the project forward. As a follow up to this meeting, Supervisor Miller and Steve Mountain discussed the district formation with the Office of the State Comptroller and had a favorable conversation. It was suggested that strong letters of recommendation for funding like those received from funding agencies like USDA Rural Development can be beneficial in securing State Comptroller approval. Similar letters will be requested from other funding agencies like the Office of Community Renewal (OCR) and NYS Environmental Facilities Corporation (NYSEFC).
- Responding to comments for the Phase I submission of plans and specifications.
- Preparing and notifying owners of potential easements based on agency comments of potential new water main locations.
- Temporarily waiting to submit a proposal with Deuel Archaeology & CRM and other archaeology firms to perform the Phase 1B investigation for Phases 1a and 1b (Broadway, Brookville, Old Creek, Molasses Hill and Dry Bridge Roads).

3. Water District #8 Update:

- Reviewed the Village of Attica Water Ordinance to determine if any modifications are necessary before the Town adopts it.
- Scheduling a meeting with the Town Attorney to present the draft of the Map, Plan and Report and Operation and Maintenance Agreement between the Town and Village of Attica.
- Following the attorney review, it will be presented to the Village of Attica and then the residents, in February.

NEW BUSINESS:

Town Clerk Position – 2 letters of interest. Need to get references from candidates and set up a time for interviews. The Republican Committee needs a name for the Republican Endorsement ASAP.

Town Clerk Audit – Supervisor Miller will post an RFP to get quotes for the audit.

RES. NO. 1: TOWN OF ALEXANDER WATER DISTRICTS USE OF STANDARDIZED SCADA INFRASTRUCTURE AND EQUIPMENT

WHEREAS, the Town of Alexander wishes to standardize on the following water system Supervisory Control and Data Acquisition (SCADA) materials and equipment:

- 1) Allen-Bradley Micro800 series Programmable Logic Controller or Beckhoff CX700-CX8290 Controller
- 2) Human Machine Interface (HMI) shall be Weintek/ Maple Systems cMT series

- 3) Cellular Modem shall be Cradlepoint S700 Series
- 4) Cellular Antenna shall be Parcec PTA2BC
- 5) Hosted SCADA Solution provided by EYW Companies, Rochester, NY
- 6) RTU shall be manufactured by EYW Companies and UL Listed
; and

WHEREAS, the standardization of this equipment and materials will ensure the continuous and safe delivery of potable water to the system as well as providing for the quality and interchangeability of parts, materials and equipment; and

WHEREAS, this equipment and materials are also compatible with the Town's water system contract operators' and Genesee County's water system infrastructure.

NOW THEREFORE BE IT

RESOLVED, the Alexander Town Board hereby adopts the above listed SCADA materials and equipment.

Motion made by Councilperson Schmieder and seconded by Councilperson Wagner and carried 5 – Yes Miller, Schmieder, Merrill, Krupka, Wagner

RES. NO. 2: TO DIRECT COMMENCEMENT OF ACTION ON BEHALF OF MUNICIPALITY

Adopted: January 13, 2025

WHEREAS, the Town Board of the Town of Alexander met at a regular board meeting at the Town Hall located at 3350 Church Street, Alexander New York on the 13th day of January 2025, commencing at 6:00 p.m., at which time and place the following members were:

WHEREAS, all Board Members, having due notice of said meeting, and that pursuant to Article 7, §104 of the Public Officers Law, said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, it appears that the property located at **11120 Alexander Road, Attica, New York 14011**, designated as Genesee County Tax Map No. 11.-2-37, is in violation of the following sections in the 2021 International Property Maintenance Code: Chapter 3 § 304.1 "Exterior Structure General", Chapter 3 § 304.4 "Structural Members" and Chapter 3 § 304.6 "Exterior Walls"; and

WHEREAS, it appears to be in the best interest of the Town of Alexander to prohibit the owner of said property from continuing to be in violation of Chapter 3 § 304.1 "Exterior Structure General" of the 2021 International Property Maintenance Code, Chapter 3 § 304.4 "Structural Members" of the 2021 International Property Maintenance Code and Chapter 3 § 304.6 "Exterior Walls" of the 2021 International Property Maintenance Code; and

WHEREAS, the Town Board of the Town of Alexander feels it is in the best interest of the Town of Alexander to retain the services of Town Attorneys, DiMatteo Roach & Kelly, Attorneys at Law, to pursue the enforcement of the 2021 International Property Maintenance Code against the owner of 11120 Alexander Road, Attica, New York 14011, designated as Genesee County Tax Map No. 11.-2-37, to ensure that this property is brought into compliance with said Law.

NOW ON MOTION OF Councilperson Schmieder which has been duly seconded by Councilperson Wagner, be it

RESOLVED, that the Supervisor of the Town of Alexander, be and he hereby is authorized and directed to retain the services of DiMatteo Roach & Kelly, Attorneys at Law, as attorneys for the Town of Alexander in this matter, upon such terms as he deems proper and advisable, and Supervisor of the Town of Alexander shall authorize DiMatteo Roach & Kelly, Attorneys at Law, on behalf of the Town of Alexander to take such action as may be deemed advisable to prevent any continuation of the violation of the 2021 International Property Maintenance Code and the seeking of permanent injunction.

Ayes: 5 Miller, Schmieder, Merrill, Krupka, Wagner

Nays: 0

Danielle Riggs, Deputy Town Clerk

Quorum Present: X Yes No

Town of Alexander

Dated: January 13, 2025

[SEAL]

RES. NO. 3: TO DIRECT COMMENCEMENT OF ACTION ON BEHALF OF MUNICIPALITY

Adopted: January 13, 2025

WHEREAS, the Town Board of the Town of Alexander met at a regular board meeting at the Town Hall located at 3350 Church Street, Alexander New York on the 13th day of January 2025, commencing at 6:00 p.m., at which time and place the following members were:

WHEREAS, all Board Members, having due notice of said meeting, and that pursuant to Article 7, §104 of the Public Officers Law, said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, it appears that the property located at **Vacant Parcel Sandpit Road**, designated as Genesee County Tax Map No. 11.-1-13.2, is in violation of the following sections in the 2021 International Property Maintenance Code: Chapter 3 § 302.8 “Motor Vehicles” and Chapter 3 § 308.1 “Accumulation of Rubish or Garbage”; and

WHEREAS, it appears to be in the best interest of the Town of Alexander to prohibit the owner of said property from continuing to be in violation of Chapter 3 § 302.8 “Motor Vehicles” of the 2021 International Property Maintenance Code and Chapter 3 § 308.1 “Accumulation of Rubish or Garbage” of the 2021 International Property Maintenance Code; and

WHEREAS, the Town Board of the Town of Alexander feels it is in the best interest of the Town of Alexander to retain the services of Town Attorneys, DiMatteo Roach & Kelly, Attorneys at Law, to pursue the enforcement of the 2021 International Property Maintenance Code against the owner of Vacant Parcel Sandpit Road, designated as Genesee County Tax Map No. 11.-1-13.2, to ensure that this property is brought into compliance with said Law.

NOW ON MOTION OF Councilperson Wagner which has been duly seconded by Councilperson Schmieder, be it

RESOLVED, that the Supervisor of the Town of Alexander, be and he hereby is authorized and directed to retain the services of DiMatteo Roach & Kelly, Attorneys at Law, as attorneys for the Town of Alexander in this matter, upon such terms as he deems proper and advisable, and Supervisor of the Town of Alexander shall authorize DiMatteo Roach & Kelly, Attorneys at Law, on behalf of the Town of Alexander to take such action as

may be deemed advisable to prevent any continuation of the violation of the 2021 International Property Maintenance Code and the seeking of permanent injunction.

Ayes: 5 Miller, Schmieder, Merrill, Krupka, Wagner _____

Nays: ____

Danielle Riggs, Deputy Town Clerk

Quorum Present: x Yes ___ No

Town of Alexander

Dated: January 13, 2025

[SEAL]

RES. NO. 4: TO DIRECT COMMENCEMENT OF ACTION ON BEHALF OF MUNICIPALITY

Adopted: January 13, 2025

WHEREAS, the Town Board of the Town of Alexander met at a regular board meeting at the Town Hall located at 3350 Church Street, Alexander New York on the 13th day of January 2025, commencing at 6:00 p.m., at which time and place the following members were:

WHEREAS, all Board Members, having due notice of said meeting, and that pursuant to Article 7, §104 of the Public Officers Law, said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, it appears that the property located at **11044 Sandpit Road, Alexander, New York 14005**, designated as Genesee County Tax Map No. 11.-1-13.1, is in violation of the following sections in the 2021 International Property Maintenance Code: Chapter 3 § 302.1 “Sanitation”, Chapter 3 § 304.1 “Exterior Structure General”, Chapter 3 § 304.4 “Structural Members”, Chapter 3 § 304.6 “Exterior Walls”, Chapter 3 § 302.8 “Motor Vehicles” and Chapter 3 § 308.1 “Accumulation of Rubish or Garbage”; and

WHEREAS, it appears to be in the best interest of the Town of Alexander to prohibit the owner of said property from continuing to be in violation of Chapter 3 § 302.1 “Sanitation” of the 2021 International Property Maintenance Code, Chapter 3 § 304.1 “Exterior Structure General” of the 2021 International Property Maintenance Code, Chapter 3 § 304.4 “Structural Members” of the 2021 International Property Maintenance Code, Chapter 3 § 304.6 “Exterior Walls” of the 2021 International Property Maintenance Code, Chapter 3 § 302.8 “Motor Vehicles” of the 2021 International Property Maintenance Code, and Chapter 3 § 308.1 “Accumulation of Rubish or Garbage” of the 2021 International Property Maintenance Code; and

WHEREAS, the Town Board of the Town of Alexander feels it is in the best interest of the Town of Alexander to retain the services of Town Attorneys, DiMatteo Roach & Kelly, Attorneys at Law, to pursue the enforcement of the 2021 International Property Maintenance Code against the owner of 11044 Sandpit Road, Alexander, New York 14005, designated as Genesee County Tax Map No. 11.-1-13.1, to ensure that this property is brought into compliance with said Law.

NOW ON MOTION OF Councilperson Schmieder which has been duly seconded by Councilperson Krupka, be it

RESOLVED, that the Supervisor of the Town of Alexander, be and he hereby is authorized and directed to retain the services of DiMatteo Roach & Kelly, Attorneys at Law, as attorneys for the Town of Alexander in this matter, upon such terms as he deems proper and advisable, and Supervisor of the Town of Alexander shall authorize DiMatteo Roach & Kelly, Attorneys at Law, on behalf of the Town of Alexander to take such action as

may be deemed advisable to prevent any continuation of the violation of the 2021 International Property Maintenance Code and the seeking of permanent injunction.

Ayes: 5 Miller, Schmieder, Merrill, Krupka, Wagner _____

Nays: 0 Danielle Riggs, Deputy Town Clerk

Quorum Present: x Yes No Town of Alexander

Dated: January 13, 2025

[SEAL]

RES. NO. 5: TO DIRECT COMMENCEMENT OF ACTION ON BEHALF OF MUNICIPALITY

Adopted: January 13, 2025

WHEREAS, the Town Board of the Town of Alexander met at a regular board meeting at the Town Hall located at 3350 Church Street, Alexander New York on the 13th day of January 2025, commencing at 6:00 p.m., at which time and place the following members were:

WHEREAS, all Board Members, having due notice of said meeting, and that pursuant to Article 7, §104 of the Public Officers Law, said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, it appears that the property located at **11025 Alexander Road, Attica, New York 14011**, designated as Genesee County Tax Map No. 11.-1-58, is in violation of the following sections in the 2021 International Property Maintenance Code: Chapter 3 § 302.1 “Sanitation” and Chapter 3 § 308.1 “Accumulation of Rubish or Garbage”; and

WHEREAS, it appears to be in the best interest of the Town of Alexander to prohibit the owner of said property from continuing to be in violation of Chapter 3 § 302.1 “Sanitation” of the 2021 International Property Maintenance Code and Chapter 3 § 308.1 “Accumulation of Rubish or Garbage” of the 2021 International Property Maintenance Code; and

WHEREAS, the Town Board of the Town of Alexander feels it is in the best interest of the Town of Alexander to retain the services of Town Attorneys, DiMatteo Roach & Kelly, Attorneys at Law, to pursue the enforcement of the 2021 International Property Maintenance Code against the owner of 11025 Alexander Road, Attica, New York 14011, designated as Genesee County Tax Map No. 11.-1-58, to ensure that this property is brought into compliance with said Law.

NOW ON MOTION OF Councilperson Schmieder which has been duly seconded by Councilperson Krupka, be it

RESOLVED, that the Supervisor of the Town of Alexander, be and he hereby is authorized and directed to retain the services of DiMatteo Roach & Kelly, Attorneys at Law, as attorneys for the Town of Alexander in this matter, upon such terms as he deems proper and advisable, and Supervisor of the Town of Alexander shall authorize DiMatteo Roach & Kelly, Attorneys at Law, on behalf of the Town of Alexander to take such action as may be deemed advisable to prevent any continuation of the violation of the 2021 International Property Maintenance Code and the seeking of permanent injunction.

Ayes: 5 Miller, Schmieder, Merrill, Krupka, Wagner _____

Nays: 0 Danielle Riggs, Deputy Town Clerk

Quorum Present: Yes No

Town of Alexander

Dated: January 13, 2025

[SEAL]

RES. NO. 6: TO DIRECT COMMENCEMENT OF ACTION ON BEHALF OF MUNICIPALITY

Adopted: January 13, 2025

WHEREAS, the Town Board of the Town of Alexander met at a regular board meeting at the Town Hall located at 3350 Church Street, Alexander New York on the 13th day of January 2025, commencing at 6:00 p.m., at which time and place the following members were:

WHEREAS, all Board Members, having due notice of said meeting, and that pursuant to Article 7, §104 of the Public Officers Law, said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, it appears that the property located at **10025 Route 98, Alexander, New York 14005**, designated as Genesee County Tax Map No. 5.-1-26, is in violation of the following sections in the 2021 International Property Maintenance Code: Chapter 3 § 302.8 “Motor Vehicles”, Chapter 3 § 302.1 “Sanitation”, Chapter 3 § 304.1 “Exterior Structure General” and Chapter 3 § 308.1 “Accumulation of Rubish or Garbage”; and

WHEREAS, it appears to be in the best interest of the Town of Alexander to prohibit the owner of said property from continuing to be in violation of Chapter 3 § 302.8 “Motor Vehicles” of the 2021 International Property Maintenance Code, Chapter 3 § 302.1 “Sanitation” of the 2021 International Property Maintenance Code, Chapter 3 § 304.1 “Exterior Structure General” of the 2021 International Property Maintenance Code and Chapter 3 § 308.1 “Accumulation of Rubish or Garbage” of the 2021 International Property Maintenance Code; and

WHEREAS, the Town Board of the Town of Alexander feels it is in the best interest of the Town of Alexander to retain the services of Town Attorneys, DiMatteo Roach & Kelly, Attorneys at Law, to pursue the enforcement of the 2021 International Property Maintenance Code against the owner of 10025 Route 98, Alexander, New York 14005, designated as Genesee County Tax Map No. 5.-1-26, to ensure that this property is brought into compliance with said Law.

NOW ON MOTION OF Councilperson Wagner which has been duly seconded by Councilperson Merrill, be it

RESOLVED, that the Supervisor of the Town of Alexander, be and he hereby is authorized and directed to retain the services of DiMatteo Roach & Kelly, Attorneys at Law, as attorneys for the Town of Alexander in this matter, upon such terms as he deems proper and advisable, and Supervisor of the Town of Alexander shall authorize DiMatteo Roach & Kelly, Attorneys at Law, on behalf of the Town of Alexander to take such action as may be deemed advisable to prevent any continuation of the violation of the 2021 International Property Maintenance Code and the seeking of permanent injunction.

Ayes: 5 Miller, Schmieder, Merrill, Krupka, Wagner

Nays: 0

Danielle Riggs, Deputy Town Clerk

Quorum Present: Yes No

Town of Alexander

Dated: January 13, 2025

[SEAL]

RES. NO. 7: TO DIRECT COMMENCEMENT OF ACTION ON BEHALF OF MUNICIPALITY

Adopted: January 13, 2025

WHEREAS, the Town Board of the Town of Alexander met at a regular board meeting at the Town Hall located at 3350 Church Street, Alexander New York on the 13th day of January 2025, commencing at 6:00 p.m., at which time and place the following members were:

WHEREAS, all Board Members, having due notice of said meeting, and that pursuant to Article 7, §104 of the Public Officers Law, said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, it appears that the property located at **10871 Bowen Road, Attica, New York 14011**, designated as Genesee County Tax Map No. 10.-1-10.11, is in violation of the following sections in the 2021 International Property Maintenance Code: Chapter 3 § 302.8 “Motor Vehicles”, Chapter 3 § 302.1 “Sanitation” and Chapter 3 § 308.1 “Accumulation of Rubish or Garbage”; and

WHEREAS, it appears to be in the best interest of the Town of Alexander to prohibit the owner of said property from continuing to be in violation of Chapter 3 § 302.8 “Motor Vehicles” of the 2021 International Property Maintenance Code, Chapter 3 § 302.1 “Sanitation” of the 2021 International Property Maintenance Code and Chapter 3 § 308.1 “Accumulation of Rubish or Garbage” of the 2021 International Property Maintenance Code; and

WHEREAS, the Town Board of the Town of Alexander feels it is in the best interest of the Town of Alexander to retain the services of Town Attorneys, DiMatteo Roach & Kelly, Attorneys at Law, to pursue the enforcement of the 2021 International Property Maintenance Code against the owner of 10871 Bowen Road, Attica, New York, 14011, designated as Genesee County Tax Map No. 10.-1-10.11, to ensure that this property is brought into compliance with said Law.

NOW ON MOTION OF Councilperson Wagner which has been duly seconded by Councilperson Merrill, be it

RESOLVED, that the Supervisor of the Town of Alexander, be and he hereby is authorized and directed to retain the services of DiMatteo Roach & Kelly, Attorneys at Law, as attorneys for the Town of Alexander in this matter, upon such terms as he deems proper and advisable, and Supervisor of the Town of Alexander shall authorize DiMatteo Roach & Kelly, Attorneys at Law, on behalf of the Town of Alexander to take such action as may be deemed advisable to prevent any continuation of the violation of the 2021 International Property Maintenance Code and the seeking of permanent injunction.

Ayes: 5 Miller, Schmieder, Merrill, Krupka, Wagner

Nays: 0

Quorum Present: x Yes No

Dated: January 13, 2025

Danielle Riggs, Deputy Town Clerk

Town of Alexander

[SEAL]

RES. NO. 8: SET UP ONLINE BILL PAY

On motion of Councilperson Schmieder, seconded by Councilperson Wagner and carried the Town Board gave permission to Deputy Clerk Riggs and Supervisor Miller to set up online bill pay for accounts such as the Town credit card and utilities to avoid late fees and shut off notices due to the payments not getting there on time.

5 – Yes Miller, Schmieder, Merrill, Krupka, Wagner

0 – No

RES. NO. 9: RESCIND RESOLUTION NO. 125 – BUDGET AMENDMENT 2025

WHEREAS during the 2025 Alexander Town Budget process it was the intent of the Alexander Town Board to move the expense for traffic control from the A Fund to the B Fund on budget line B 3310.4 and although A 3310.4 Traffic Control was reduced to \$0, B 3310.4 Traffic Control was not increased to \$11,000 and

WHEREAS there are sufficient funds in B 9901.9 Transfer To Other Funds and

WHEREAS the amount in the B 9901.9 is received in DB 5031 Interfund transfers

THEREFORE BE IT RESOLVED THAT the Alexander town Board amends the 2025 Alexander Town Budget with the following changes: B 3310.4 Traffic Control be increased by \$11,000 and B 9901.9 Transfer To Other Funds be decreased by \$11,000 to \$407,889 and DB 5031 Interfund transfers be decreased by \$11,000.00 to \$ 407,889 and DB 9999 Appropriated Fund Balance be increased by \$11,000.00 to \$ 176,000

Motion was made by Supervisor Miller to rescind Resolution No. 125 of 2024, seconded by Councilperson Schmieder and carried,

5 – Yes Miller, Schmieder, Merrill, Krupka, Wagner

0 – No

RES. NO. 10: BUDGET TRANSFER

WHEREAS in the 2024 budget the following budget lines are over budget due to how the payroll expenses were allocated with the new payroll system, A 1220.1 Supervisor is over budget by \$44.43, A 1340.1 Budget manager is over budget by \$2.07, A 1310.41 Payroll contractual is over budget by \$109.42 and A 9030.8 Employee Benefits- Social Security is over budget by \$495.29 and

WHEREAS there are sufficient funds in A 1990.4 Contingent and

THEREFORE BE IT RESOLVED THAT A 1220.1 Supervisor be increased by \$50.00. A 1340.1 Budget Manager be increased by \$5.00, A 1310.4 Payroll Contractual be increased by \$150.00, A 9030.8 Employee Benefits- Social Security be increased by \$500.00 and A 1990.4 Contingent be decreased by \$705.00

Motion made by Supervisor Miller and seconded by Councilperson Schmieder and carried.

5 – Miller, Schmieder, Merrill, Krupka, Wagner

0 - No

RES. NO. 11: BUDGET TRANSFER

WHEREAS in the 2024 the following budget lines are over budget due to how the payroll expenses were allocated with the new payroll system , A 1410.1 Town Clerk is over budget by \$141.26, A 1450.1 Election Custodian is over by \$20.94 and A 4020.1 Registrar of Vital Statistics is over by \$7.28 and

WHEREAS there are sufficient fund in A 1330.1 Tax Collector

THEREFORE BE IT RESOLVED THAT A 1410.1 Town Clerk be increased by \$141.26, A 1450.1 Elections Custodian be increased by \$20.94, A 4020.1 Registrar of Vital Statistics be increased by \$7.28 and A 1330.1 1 Tax Collector be decreased by \$169.48

Motion made by Supervisor Miller and seconded by Councilperson Merrill and carried.
5 – Miller, Schmieder, Merrill, Krupka, Wagner 0 - No

RES. NO. 12: BUDGET AMENDMENT

WHEREAS in the 2023 SW#6 debt service was collected before a SW#6 checking account was available and deposited in SW#5 and that money amounting to \$2,813 was transferred to SW#6 in 2024 and

WHEREAS the 2024 Budget did not account for that transfer of funds between SW#5 and SW#6 and

WHEREAS the budget line SW5 9901.9 Transfer to other Funds is over budget by \$2,813 and

WHEREAS there are sufficient funds in SW5 Fund Balance

THEREFORE BE IT RESOLVED THAT SW5 9901.9 Transfer to other Funds be increased by \$2,813 and SW5 9999 Appropriated Fund Balance be increased by \$2,813

Motion made by Supervisor Miller and seconded by Councilperson Schmieder and carried.
5 – Miller, Schmieder, Merrill, Krupka, Wagner 0 - No

RES. NO. 13: NYS SNOW AND ICE AGREEMENT

On motion by Councilperson Wagner, seconded by Councilperson Merrill and carried the Town Board approved the supplemental and extension NYS snow and ice agreement on recommendation of Highway Superintendent Farnsworth.

5 – Miller, Schmieder, Merrill, Krupka, Wagner 0 - No

RES. NO. 14: LOCAL LAW NO. 1 FOR 2025 – LOCAL LAW OF THE TOWN OF ALEXANDER TO PROVIDE A PARTIAL EXEMPTION FROM TAXATION TO PERSONS SIXTY-FIVE YEARS OF AGE OR OLDER PURSUANT TO THE PROVISIONS OF SECTION 467 OF THE REAL PROPERTY TAX LAW

The Town Board of the Town of Alexander met at a regular board meeting at the Town Office located at 3350 Church Street on the 13th day of January, 2025 commencing at 6:00 P.M. and the following members were:

WHEREAS, all Board Members, having due notice of said meeting, and pursuant to Article 7, §104 of the Public Officers Law, said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, Section 467 of Real Property Tax law allows local governments to increase income eligibility for the senior income exemptions by local law, provided the municipality already has such an exemption in place; and

WHEREAS, the Town Board desires to bring its income eligibility scale in line with the scale adopted by the Genesee County Legislature on the 28th day of February, 2024; and

WHEREAS, on that date, the Genesee County Legislature adopted the following Over Age 65 Sliding Tax Exemption scale:

Less than \$23,800

50%

Equal to or more than	\$23,800 but less than \$24,800	45%
	\$24,800 but less than \$25,800	40%
	\$25,800 but less than \$26,800	35%
	\$26,800 but less than \$27,700	30%
	\$27,700 but less than \$28,600	25%
	\$28,600 but less than \$29,500	20%
	\$29,500 but less than \$30,400	15%
	\$30,400 but less than \$31,300	10%
	\$31,300 but less than \$32,200	5%

; and

WHEREAS, the Town Board of the Town of Alexander found it in the best interest of the Town to hold a public hearing to consider the amendment of such a local law; and

WHEREAS, notice of such public hearing was placed in The Batavia Daily News, the Town’s Official Newspaper, on the 3rd day of January; and

WHEREAS, such public hearing was held on January 13, 2025 pursuant to the aforementioned Notice of Public Hearing, whereat all interested parties and citizens were heard and none raised serious objection to the above listed amendment; and

WHEREAS, the Town Board considered public comment and finds it in the best interest to adopt this Local Law.

WHEREAS, with no serious objections raised, the Town shall pass Local Law No. 1 of 2025.

NOW ON MOTION OF Councilperson Schmieder which has been duly seconded by Councilperson Wagner, be it

RESOLVED, by the Town Board of the Town of Alexander hereby passes Local Law No. 1 of 2025 entitled: “A Local Law of the Town Of Alexander Providing a Partial Exemption from Taxation to Persons Sixty-Five Years of Age or Older Pursuant to the Provisions of Section 467 of the Real Property Tax Law,” doing so to bring its Senior Income Exemption scale in line with that of the Genesee County Legislature on February 28th, 2024; and be it further

RESOLVED, that the Town Clerk is hereby directed to enter the adoption of said Local Law in the minutes of this meeting, to file the law in the Office of the Town Clerk, and to file the law with the Secretary of the State of New York within twenty days pursuant to Section 27 (1) of Municipal Home Rule; and be it

FURTHER RESOLVED, that pursuant to Section 27 (3) of Municipal Home Rule this law shall take effect upon the date it is successfully filed with the Secretary of State.

Motion made by Councilperson Schmieder, seconded by Councilperson Wagner and carried.

Ayes: 5 Miller, Schmieder, Merrill, Krupka, Wagner

Nays: 0

Quorum Present: Yes No

Dated: January 13, 2025
Danielle M Riggs
Deputy Clerk
Town of Alexander

[SEAL]

Motion made by Councilperson Schmieder, seconded by Councilperson Wagner and carried.
5 – Miller, Schmieder, Merrill, Krupka, Wagner 0 – No

RES. NO. 15: MEMORANDUM OF UNDERSTANDING

WHEREAS, the Town of Alexander (hereinafter “Town”) and the Teamsters Local 264 (hereinafter “Teamsters”) entered into a Collective Bargaining Agreement which runs from January 1, 2022 through December 31, 2025, and

WHEREAS, the Town and Teamsters are in a mutual agreement that certain adjustments to the current CBA are necessary for the purpose of establishing normal hours or work.

WHEREAS, the Town and Teamsters agree that such circumstances are unique, now therefore;

IT IS HEREBY AGREED, BY AND BETWEEN PARTIES:

1. Effective immediately, the normal hours of work will be Monday-Friday from 6:00 am – 2:30 pm when on a five-day eight hour per day schedule. The normal hours of work when on a four-day ten hour per day schedule will be Monday-Thursday 6:00 am – 4:30 pm.
2. That this agreement is based on unique circumstances and nothing herein shall set a precedent for future situations.
3. That this agreement is prospective only, that it takes effect upon ratification by both parties.
4. It is hereby expressly agreed and acknowledged that this agreement contains the entire understanding of the parties in that there are no additional promises, representations, terms, or provisions other than those contained herein.
5. That by their signatures below the signatories warrant that all necessary approvals and/or votes have been taken and that the signatories are authorized to bind the respective parties to this agreement.

Motion made by Councilperson Wagner, seconded by Councilperson Merrill and carried.
5 – Miller, Schmieder, Merrill, Krupka, Wagner 0 – No

RES. NO. 16: CODE ENFORCEMENT AGREEMENT 2025 WITH TOWN OF BATAVIA

CODE ENFORCEMENT SERVICES AGREEMENT
BETWEEN THE TOWNS OF BATAVIA AND ALEXANDER

THIS AGREEMENT, made this _____ day of _____, 20__ by and between the **Town of Alexander**, a municipal corporation with offices at 3350 Church Street, Alexander, NY 14005 (“Alexander”), and the **Town of Batavia**, a municipal corporation with offices at 3833 West Main Road, Batavia, NY 14020 (“Batavia”),

WHEREAS, pursuant to article 5-G of the General Municipal Law, Alexander and Batavia are authorized to enter into an inter-municipal cooperative agreement for the provision of Code Enforcement services, and

WHEREAS, Batavia employs fully qualified Code Enforcement Officers to enforce Zoning Code, Fire and Building Codes and other various codes and regulations, and

WHEREAS, Alexander has identified a need to have its Codes enforced by Batavia, and

WHEREAS, Batavia intends to continue to maintain the position of Code Enforcement Officer and to provide Code Enforcement Duties in both the Town of Batavia and the Town of Alexander.

NOW THEREFORE, BE IT RESOLVED, pursuant to Article 5-G of the General Municipal Law, it is agreed as follows:

1. That Alexander shall appoint the Code Enforcement Officers of the Town of Batavia as its Code Enforcement Officers.
2. In consideration for compensation for the services set forth herein, Alexander shall pay Batavia ten thousand, eight hundred, fifteen dollars (\$10,815.00) per year of this Agreement. The sum shall be paid during the 2025 budget year to provide services for the year of 2025.
3. The services that will be provided will be to administer the adopted NYS Building Codes, Town of Alexander Zoning Code and Town of Alexander Land Separation Law.
4. The services provided will be on call and available during the business hours of a Monday through Friday work week from 9am- 3pm.
5. The Code Officer shall for all purposes be deemed an employee of Batavia. The Code Officer shall not in any way be construed as an employee of Alexander. Batavia shall pay the Code Officer's salary and make employer's contributions for retirement, social security, health insurance, workers' compensation, unemployment and other similar benefits.
6. This Agreement does not include attorney services and Alexander shall provide and pay for all attorney fees and expenses in its jurisdiction.
7. Each party shall indemnify, defend, and hold the other and their officers, employees and agents, and their respective successors and assigns harmless from and against all claims, damages, demands, losses, expenses, fines, causes of action, suits or other liabilities, (including all costs, reasonable attorney's fees, consequential damages, and punitive damages), arising out of or from, or alleged to arise out of or arise from, the performance of the terms and conditions of this Agreement by either party or by any of either party's subcontractors, regardless of whether such claim, damage, demand, loss, expense, fine, cause of action, suit or other liability is attributable to bodily injury, personal injury, sickness, disease or death, or injury to or destruction of tangible property, including the loss of use resulting therefrom; but only to the extent attributable to the respective and comparative negligence or intentional misconduct of each respective party or any entity for which each party is legally responsible. This indemnity applies regardless of whether the claim is presented by an employee of either party and shall not be limited in any way by any limitation on the amount of or type of damages, compensation or benefits payable by or for each party under any Workers' Compensation acts, disability benefits acts or other employee benefits acts.
8. Each party warrants that it will respectively maintain at its sole expense the insurance policies identified and required pursuant to **Exhibit A**, annexed hereto and made a part hereof, for the conduct of the respective officers, employees, or agents of each party related to the services provided pursuant to this Agreement, that shall be secured from a company in good standing rated A- or better by A.M. Best that is licensed to do business in the State of New York. By mutual agreement in writing, the parties may waive or modify any insurance policy requirements and/or any limits thereof.
9. This Agreement shall become effective on January 1, 2025, and expire on December 31, 2025, with an option for either municipality to terminate this Agreement upon a ninety (90) day prior written notice to the other municipality.
10. There are no other agreements or understandings, either oral or written, between the parties affecting this Agreement. No changes, additions or deletions of any portions of this Agreement shall be valid or binding upon the parties hereto unless the same is approved in writing by both parties.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

Motion made by Supervisor Miller, seconded by Councilperson Schmieder and carried.

4 – Yes - Miller, Schmieder, Merrill, Krupka, Wagner

1 – No - Wagner

REPORTS:

Insurance: no report
 Building:
 CEO/ZEO: report sent to the board
 Clerk: no report
 Tax Collector: no report
 Dog control: no report
 Games of Chance: no report
 Town Justice: report of table
 Financial: report on table
 GAM: next meeting February 20, 2025
 Transfer Station: no report
 H'way Superint: NYS Plowing Contract
 Replaced tires on 1104 and 1100 pickups
 Advertisement in the Pennysaver with snowplow and mailbox regulations
 Sale in Interstate 40 ton trailer, price \$10,000
 Alarm repaired at highway building
 Windows have been opened and repaired for alarm system.
 H'wy Equipment: see above
 Senior Citizen: no report
 Town Historian: no report

Payment of Bills: Motion by: Councilperson Schmieder Second by: Councilperson Krupka

5- Yes Miller, Schmieder, Sanfratello, and Krupka, Wagner 0- No

General Fund A	Vouchers	1-18	14,396.32
General Fund B	Vouchers	1-4	10,884.50
Highway Fund A	Vouchers	1	270.45
Highway Fund B	Vouchers	1-8	6,145.63
Capital Fund	Vouchers	1	10,435.00

ORGANIZATIONAL MEETING

2025 AUTHORIZATIONS

RES. NO. 17: 2025 AUTHORIZATIONS

On motion by Councilperson Schmieder, seconded by Councilperson Wagner and carried.

5 – Miller, Schmieder, Merrill, Krupka, Wagner 0 – No

Town Clerk – Registrar of Vital Statistics
Administer Games of Chance licenses
Collect fees on: Town of Alexander Fee Schedule Items

Highway Superint – Authorized to purchase highway material off County bid
Authorized to make purchases up to \$2,500 without prior approval
Authorized to provide community service for non-profit organizations
Authorized to enter into Shared Services Agreements as necessary

Official Bank - Five Star Bank

Official Newspaper - Batavia Daily News and Attica PennySaver.

Official Signboard - Outside of Clerk's Office

Pay Rotation - Highway employees / Town Clerk - bi-weekly/Transfer Station Attendant
Town officials/ Deputy Clerk – quarterly

Mileage - \$.70/mile or whatever the federal rate may be changed to.

Board meetings - 2nd Monday @ 6:00 PM. People wishing to speak must contact the
Town Clerk. Speaking time is limited to 15 minutes.

Pre-Pay Bills - Pre-pay or pay online - any invoices which would incur finance charges if paid late

Authorized Training - Supervisor, Town Board, Town Clerk, Justices, Highway Superintendent, Assessor,
CEO/ZEO, Planning and Zoning Board members

Ayes – 5 – Miller, Schmieder, Merrill, Krupka, Wagner

Nays – 0

2025 POLICIES:

RES. NO. 18 : TO APPROVE THE POLICIES FOR 2025

On motion by Councilperson Schmieder, seconded by Councilperson Wagner and carried
To approve the policies for 2025:

Code of Ethics

Freedom of Information

Records Management

Investment Policy

Alcohol & Drug Testing

Building Permit Fees Waived for Non-Profits

Smoking Policy

Parking @ Town Hall

Fund Balance Policy

Workplace Violence Prevention Program

Town Hall Keys

Computer & Internet Use Policy

Travel & Reimbursement Policy

Grievance Procedure Policy

Sexual Harassment Policy

Public Employer Health and Emergency Plan

Procurement/ Purchasing Policy

Online banking policy

Post Issuance Tax Compliance

Cash Management

Ayes – 5 – Miller, Schmieder, Merrill, Krupka, Wagner

Nays - 0

2025 - APPOINTMENTS:

RES. NO. 19: APPOINTMENTS FOR 2025

On motion by Councilperson Krupka, seconded by Councilperson Wagner and carried.

To approve the appointments for 2025:

Tax Collector: Genesee County Treasurer

Assessor: Rhonda Saulsbury (10/01/2019-9/30/2025)
(under agreement with Town of Batavia)

Board of Assessment Review:

John Slenker (10/01/2023-9/30/2028)
Dennis Bartholomew (10/01/2024-9/30/2029)
Peter Antonucci (10/01/2020-9/30/2025)

Zoning Board of Appeals:

John Meier (1/01/2023-12/31/2027)
David Leslie (1/01/2022-12/31/2026)
Sarah Kohl (1/01/2024-12/31/2028)
Scott Wessel (1/01/2025-12/31/2029)
Michael Lear (10/01/2023-12/31/2025)
– Secretary

Planning Board:

Thomas Green (01/01/2021-12/31/2025)
Molly Meek-Grimes (01/01/2024-12/31/2028)
Jason Saile (01/01/2025- 12/31/2029)
Matthew Fernaays (01/01/2023- 12/31/2027)
Nathan Fix (01/01/2022-12/31/2026)
– Secretary

(All are one year appointments-the 2025 appointments are listed)

GAM representative –	All Officials
Justice liaison-	All Town Board members
Building Committee –	Laura Schmieder, Eric Wagner
Insurance Committee –	Ronald Merrill, David Miller
Highway Equipment Committee -	Jerry Krupka, David Miller, Brian Farnsworth
Code Enforcement Officer –	Daniel Lang, Town of Batavia
Zoning Enforcement Officer –	Daniel Lang, Town of Batavia
Town Attorney –	David DiMatteo
Town Prosecutor –	Robert Zickl
Town Hall Custodian –	Evelyn Fouquet
Registrar of Vital Statistics –	
Deputy Registrar –	Danielle Riggs
Elections Monitor –	

Records Management Officer –
Freedom of Information Officer –
Town Historian - Linda Hume
Deputy Supervisor – Laura Schmieder
Accounting/Payroll – Laura Landers LLC/ CPP
Deputy Highway Superintendent – Troy Robbins
Deputy Town Clerk – Danielle Riggs
Court Clerk – Ann Marie Loranty

Ayes – 5 – Miller, Schmieder, Merrill, Krupka, Wagner
Nays – 0

RES. NO. 20: APPROVAL OF OFFICIAL UNDERTAKING FOR 2025

On motion by Councilperson Schmieder, seconded by Councilperson Merrill, the following: to approve the Official Undertaking as to its form and manner of execution and the sufficiency of the insurance, as surety as prescribed by law.

**TOWN OF ALEXANDER
OFFICIAL UNDERTAKING OF MUNICIPAL OFFICERS**

WHEREAS, **David Miller**, of the Town of Alexander, County of Genesee, New York, has been elected to the Office of Supervisor of the Town of Alexander, and

WHEREAS, _____ of the Town of Alexander, County of Genesee, New York, has been appointed to the Office of Town Clerk of the Town of Alexander, and

WHEREAS, **Troy Robbins**, of the Town of Alexander, County of Genesee, New York, has been elected to the Office of Town Justice of the Town of Alexander, and

WHEREAS, **Nicholas Falcone**, of the Town of Alexander, County of Genesee, New York, has been elected to the Office of Town Justice of the Town of Alexander, and

WHEREAS, **Brian Farnsworth**, of the Town of Alexander, County of Genesee, New York, has been elected to the Office of Highway Superintendent of the Town of Alexander, and

WHEREAS, **Laura Schmieder**, of the Town of Alexander, County of Genesee, New York, has been appointed as Deputy Supervisor of the Town of Alexander, and

WHEREAS, **Danielle Riggs**, of the Town of Alexander, County of Genesee, New York, has been appointed as Deputy Clerk of the Town of Alexander, and

WHEREAS, **Ann Marie Loranty**, of the Town of Attica, County of Wyoming, New York, has been appointed as Justice Court Clerk of the Town of Alexander, and

WHEREAS, **Daniel Lang** of the Town of Batavia, County of Genesee, New York, has been appointed as Code Enforcement Officer/Zoning Enforcement Officer of the Town of Alexander, and

WHEREAS, **Laura Landers LLC**, County of Genesee, New York, has been appointed as the Accounting Firm of the Town of Alexander, and

WHEREAS, **Complete Payroll**, County of Livingston, New York, has been appointed as the Payroll Company of the Town of Alexander, and

WHEREAS, **Heidi Librock**, Town of Darien, County of Genesee, New York, has been appointed as the Payroll Specialist of the Town of Alexander, and

NOW, THEREFORE, we as respective officers above, do hereby undertake with the Town of Alexander that we will faithfully perform and discharge the duties of our office, and will promptly account for any pay over all moneys or property received as a Town Officer, in accordance with the law; and

This undertaking of the Town Supervisor is further conditioned upon that he will well and truly keep, pay over and account for all moneys and property, including any special district funds, belonging to the Town and coming into his hands as such Supervisor; and

This undertaking of the Town Clerk is further conditioned upon that she will well and truly keep, pay over and account for all moneys and property, including any special district funds, belonging to the Town and coming into his hands as such Town Clerk; and

This undertaking of the Town Justice further conditioned upon that she will well and truly keep, pay over and account for all moneys and property, including any special district funds, belonging to the Town and coming into his hands as such Town Justice; and

The Town does and shall maintain insurance coverage, presently with Lawley Insurance, in the sum of \$450,000 for the Tax Collector, and Assistant to the Tax Collector \$50,000 for the Supervisor and Deputy Supervisor, to indemnify against losses through the failure of the officers, and \$50,000 for all employees covered thereunder to faithfully perform their duties or to account properly for all monies or property received by virtue of their positions or employment, and through fraudulent or dishonest acts committed by the officers, clerks and employees covered thereunder.

Dated: 1/13/2025
Town of Alexander

Town Supervisor

Town Clerk

Town Justice

Town Justice

Highway Superintendent

Deputy Supervisor

Deputy Town Clerk

Justice Court Clerk

CEO / ZEO

Accounting & Payroll

Ayes – 5 Miller, Schmieder, Merrill, Krupka, Wagner

Nays - 0

Carried

Motion to adjourn at 8:12 pm made by Supervisor Miller and seconded by Councilperson Schmieder and carried. 5-0

Respectfully Submitted,

Danielle M Riggs
Deputy Clerk