

**ALEXANDER TOWN BOARD MINUTES
ALEXANDER TOWN HALL
FEBRUARY 10, 2025
REGULAR MEETING**

PRESENT: Supervisor David Miller
TOWN BOARD: Laura Schmieder, Ronald Merrill, Jerry Krupka
HIGHWAY SUPT: Brian Farnsworth
GUESTS: Barb Eddy, Tim Hagen, Shannon Bartholomew, Teresa Thorley, Dan Coffey
ABSENT: Eric Wagner

Supervisor Miller called the meeting to order at 6:00 p.m. with the Pledge of Allegiance and a moment of silence for our first responders, our military serving around the world and our Town Highway personnel.

RES NO. 21 – TOWN CLERK POSITION AND SALARY

WHEREAS there is an opening for the position of Alexander Town Clerk and

WHEREAS there is a need to fill the position to maintain an orderly conduction of Town business and

WHEREAS the Town Board has conducted a search for interested candidates and interviewed those candidates that expressed interest in the position

THEREFORE BE IT RESOLVED THAT the Alexander Town Board appoints Shannon Bartholomew to the positions of Town Clerk, Elections Custodian, Registrar of Vital Statistics, Highway Clerk and Secretary to the Zoning and Planning Boards for the term starting 2/11/2025-12/31/2025 at the following annual salaries pro rated to the start date.

Town Clerk \$35,000

Highway Clerk \$5,000

Registrar of Vital Statistics \$ 1,092

Elections Custodian \$ 712

Secretary Zoning & Planning Boards \$60/meeting

On motion by Supervisor Miller and seconded by Councilperson Merrill and carried the Town Board approves the hiring of Shannon Bartholomew with salary listed above.

4 – Yes Miller, Schmieder, Merrill, Krupka

0 – No

Absent - Wagner

The Oath of Office was given to Town Clerk Shannon Bartholomew.

COMMUNICATIONS: February 13, 2025 Zoom Meeting –
Hazard Mitigation Meeting – February 18, 2025 at 3:00 Councilperson Merrill will attend

OLD BUSINESS:

1. Water District #6 Update:

County Funded Portion:

- EYW is setting up access and privilege parameters for the personnel that monitor and operate the County's water distribution system.
- EYW is building the SCADA system's software architecture for each of the entities that make up the overall County system.

Rural Development Funded Portion:

- Close-out documentation for all WD No. 6 contracts will be turned over to the Town following completion of the water storage tank project.

NYSEFC WIIA Funded Portion:

- The remaining balance of the WIIA grant is \$67,724.99 since payment of the meters and radios in October 2024.
- A standardization resolution for instrumentation and control equipment was presented at the January Town Board Meeting. This equipment will use WIIA funds.

2. **Water District #7 Update:**

- Met with Dan McCormick of McCormick Family Dairy to determine their anticipated usage in the new district. He indicated that their water quality and quantity is good, but a reliable backup source is needed. Only a minimal number of assessed units may be required since breakdowns usually occur only a couple times a year. Mr. McCormick will review the Unit Definition calculations that will be forwarded to him and determine if another meeting is required.
- Mountain Engineering and Municipal Solutions are working on financing plan documents that the Office of the State Comptroller (OSC) requested.
- Continued working with funding agencies for OSC submission.
- Responding to agency comments for the Phase I submission of plans and specifications.
- No progress in preparing potential easements based on agency comments on new water main locations as not all agencies have sent their comments.
- Temporarily waiting to submit a proposal with Deuel Archaeology & CRM and other archaeology firms to perform the Phase 1B investigation for Phases 1a and 1b (Broadway, Brookville, Old Creek, Molasses Hill and Dry Bridge Roads).

3. **Water District #8 Update:**

- No progress in scheduling a meeting with the Town Attorney to present the draft of the Map, Plan and Report and Operation and Maintenance Agreement between the Town and Village of Attica. A discussion with the Town Attorney will occur concurrently with discussions of the WD No. 7 OSC submission.
- Following the attorney review, it will be presented to the Village of Attica and then the residents, in March.

NEW BUSINESS:

REVIEW OF JUSTICES RECORDS 2024 – Tabled until March 10, 2025 meeting

RES. NO. 22: REVIEW OF THE TOWN CLERKS RECORDS 2024

On motion by Councilperson Schmieder and seconded by Councilperson Krupka and carried the Town Board approves the review of the Town Clerk records for the year 2024.

4 – Yes Miller, Schmieder, Merrill, Krupka

0 – No

Absent - Wagner

RES. NO. 23: REVIEW OF THE SUPERVISORS RECORDS 2024

On motion by Councilperson Merrill and seconded by Councilperson Schmieder and carried the Town Board approves the review of the Supervisors records for the year 2024.

3 – Yes Schmieder, Merrill, and Krupka

0 – No

1 - Abstain Miller

Absent-Wagner

Discussion of Town Board Goals for 2025

RES. NO. 24: WAGE RATE FOR TOWN HALL CLEANER, TRANSFER STATION ATTENDANT AND CASUAL LABOR WORKER

WHEREAS it is the desire of the Alexander Town Board to establish the pay rate for the positions of Town Hall Cleaner, Transfer Station Attendant and Casual labor worker for 2025 and

WHEREAS the current minimum wage in New York State is \$15.50 per hour

THEREFORE BE IT RESOLVED THAT the Alexander Town Board establishes the 2025 hourly rate of \$16.00 for the positions of Town Hall Cleaner, Transfer Station Attendant and Casual labor worker.

On motion by Supervisor Miller and seconded by Councilperson Schmieder and carried the Town Board approves wage rates.

4 – Yes Miller, Schmieder, Merrill, Krupka

0 – No

Absent - Wagner

RES. NO. 25: RELEASE OF HIGHWAY FUNDS UNDER B3310.4

On motion by Councilperson Merrill and seconded by Councilperson Krupka, to authorize the release of funds in B3310.4 for highway striping, signs, guardrails, etc to the Highway Superintendent.”

4 – Yes Miller, Schmieder, Merrill, Krupka

0 – No

Absent - Wagner

DISCUSSION:

- Town Clerk Training – Town Board plans on being here at least at the end of each day.
- Highway Lighting Proposal – received 3 bids. Get a revised quote from one proposal so all quotes are for the same thing.
- Lights for Transfer Station
- Highway Barn Doors – Waiting on bids for two 44” doors
- Town Clerk Audit – 2 proposals received – waiting on 3rd
- Home Town Heros – Town Clerk needs to advertise

REPORTS:

Insurance: no report

Building: no report

CEO/ZEO: report sent to the board

Clerk: Annual report on table

Tax Collector: Report on table

Dog control: no report

Games of Chance: no report

Town Justice: report of table

Financial: report on table

GAM: next meeting February 20, 2025

Transfer Station: no report

H’way Superint: 6 month reviews completed

Break room clean up and painting completed

Transfer station inspection by the state is completed

MVR reports to be done daily, per insurance company.

H’wy Equipment: see above

Senior Citizen: no report

Town Historian: no report

Payment of Bills: Motion by: Councilperson Schmieder Second by: Councilperson Krupka

4- Yes Miller, Schmieder, Merrill, and Krupka

0- No Absent - Wagner

General Fund A	Vouchers	19 - 40	17,389.87
General Fund B	Vouchers	5 - 7	779.68
Highway Fund B	Vouchers	9 - 22	36,880.67
Capital Fund	Vouchers	2	10,040.00
Special Water	Vouchers	1 – 3	49,841.62
Special Fire	Vouchers	1	130,644.00

On motion by Councilperson Merrill, seconded by Councilperson Krupka, the Board entered into executive session at 7:46 p.m. Motion to enter into executive session to discuss personnel matters.

Yes – 4 No - 0 Carried

On motion by Councilperson Merrill, seconded by Councilperson Krupka, the executive session ended at 8:40 p.m.

Yes – 4 No – 0 Carried

Motion to adjourn at 8:40pm made by Councilperson Merrill and seconded by Councilperson Krupka and carried. 4-0

Respectfully Submitted,

Shannon Bartholomew, Town Clerk