

ALEXANDER TOWN BOARD MINUTES
ALEXANDER TOWN HALL
April 14, 2025
REGULAR MEETING

PRESENT: Supervisor David Miller
TOWN BOARD: Laura Schmieder, Ronald Merrill, Jerry Krupka, Eric Wagner, Town Clerk Shannon Bartholomew
HIGHWAY SUPT: Brian Farnsworth
GUESTS: Teresa Thorley, Heidi McPhee, Sean McPhee, Rob LaPoint, Anne Miller, Sarah Kohl, Sam Coughlin , Douglas Post, Brenda Post, Bobette McCormick, Dan McCormick, Dave Newton, Mike Meyers, Gabe Meyers, Joe Higley, Beth Ann Gloss, Brad McClellan, Jim Burkhardt, Tim Hagen, Wayne Aquard, Jason Breton

ABSENT:

Supervisor Miller called the meeting to order at 6:00 p.m. with the Pledge of Allegiance and a moment of silence for our first responders, our military serving around the world.

On motion by Councilman Krupka and seconded by Councilperson Schmieder and carried, the minutes of the March 10, 2025, meeting were adopted.

5 – Yes Miller, Schmieder, Merrill, Krupka, Wagner

0 – No

OLD BUSINESS:

WD No. 6

County Funded Portion:

- EYW is configuring the SCADA system interfacing software to present universal screen graphics for all users to use for the monitoring and operation of the County water system and assembling the individual panels for installation at the various system locations.
- EYW is anticipating the installation of the SCADA panels at the various locations to begin in 2-3 weeks.

Rural Development Funded Portion:

- Close-out documentation for all WD No. 6 contracts will be turned over to the Town following completion of the water storage tank project.

NYSEFC WIIA Funded Portion:

- EYW's invoice for SCADA system equipment design and manufacturing has been submitted for approval by Municipal Solutions. EYW is working with Municipal Solutions to get NYSEFC's approval for funding.
- A standardization resolution for instrumentation and control equipment was presented at the January Town Board Meeting. This equipment will utilize the remaining WIIA funds.

WD No. 7:

February 28, 2026.

5 – Yes Miller, Schmieder, Merrill, Krupka, Wagner 0 – No

RES. NO. 33: Springtyme Landscaping & Design Contract

On motion by Supervisor Miller and seconded by Councilperson Schmieder and carried, Town Board approved the contract with Springtyme Landscaping & Design to maintain the Towns flower beds on the property at a cost of \$575.00 for 2025.

5 – Yes Miller, Schmieder, Merrill, Krupka, Wagner 0 – No

RES. NO. 34: Approve 2024 Justice Reports

On motion by Councilperson Schmieder and seconded by Councilperson Krupka and carried, Town Board signed off on the Justice reports for 2024.

5-Yes Miller, Schmieder, Merrill, Krupka, Wagner 0-No

RES. NO. 35: Approve to purchase Tractor + 2 mowers

On motion by Councilperson Krupka and seconded by Councilperson Wagner and carried, Town Board approves the Bid from Alexander Equipment for the purchase of a Kubota Tractor + 2 mowers for \$124,705.00.

5 – Yes Miller, Schmieder, Merrill, Krupka, Wagner 0 – No

DISCUSSION:

Code enforcement contract-The contract with the Town of Batavia will be terminated as of July 31, 2025. Board would like a meeting with the Current Code enforcement Office regarding concerns of the level of service we have received, where the files are stored and when will they be returned to the Alexander Clerks office. Also regarding communications issues and fire inspections. Town Supervisor Miller will reach out to set up a meeting. We have received 2 resumes from individuals seeking to fill the position. Both interested parties were interviewed at the end of the meeting.

Comprehensive Plan-We received 1 response back from consultants regarding the Comprehensive plan. Comprehensive Plan Committee to meet Tuesday April 29, 2025 at 6 pm to review the current comprehensive plan and determine what the needs of the Town are and if going forward with the committee would be beneficial to the Town.

Hazard/Mitigation Plan-Councilperson Merrill attended the Hazard/Mitigation Plan Meeting with Genesee County. He has forms to be reviewed by Town Supervisor Miller.

Grant Writing- Genesee County is willing to provider \$5000 towards grant writing. Board agreed they would like to explore what grants are available in regards to building a new Highway Barn. Supervisor Miller will reach out to Jay Grasso for some options.

Accounting Meetings- Please check email for dates and times that are available. Let the Clerk or Supervisor know and they can assist with registration.

Website Designation-The State of New York is requiring all municipalities to move website to .gov instead of .com. Supervisor Miller will handle the transition.

Highway Lighting Project-Project is complete and signed off on for new lighting in the Highway Barn and at the Transfer Station.

NYSERDA Grant-There was still funding left available, looking to replace outside lighting, set up new outlets, and change to programmable thermostats for the Town Hall building.

Town Bell-Councilperson Schmieder has suggested has a small monument constructed from the old cobblestones from the Old Highway barn and use to make a monument with the Town Bell out front of the Town Hall. Highway Supervisor Farnsworth agreed to set aside some of the cobblestones during the demo of the building.

Audit-Starting Week of May 5th, currently gathering and entering information and uploading to the portal
FEMA-received information from FEMA regarding the Flood Plane from Attica, NY to Batavia, NY. Will need to discuss further with Zoning Board.

New Highway Barn-Highway Supervisor Farnsworth and Town Supervisor Miller will be meeting with an Engineer for an RFP. Board will meet April 21, 2025 at 6pm to discuss dimensions and review plans for the new barn. A notice will be entered into the paper regarding the meeting.

REPORTS:

Insurance: Cyber Insurance Renewal, June 1st Security Training
 Building: Highway Supervisor Farnsworth and Village DPW will review complaint from 3339 Buffalo Street Regarding tree branches hanging over. Will refer to County if need assistance or will get quotes if unable to complete the task.
 CEO/ZEO: NYS Fire & Property Maintenance 1203 Report has been submitted on behalf of Alexander for 2024. Genese Finger Lakes Regional Planning Council report has been completed and filed for 2024. US Census Bureaus report has been completed and filed. Compiling and organizing records from 2017-present.
 Clerk: Monthly report on table, Clerk Training log reviewed and shared with the Board.
 Tax Collector: no report
 Dog control: no report
 Games of Chance: 2025 Games of Chance License was filed and picked up by Sean McPhee
 Town Justice: report on table
 Financial: report on table
 GAM: next meeting May 15, 2025
 Transfer Station: no report
 H'way Superint: Highway Supervisor would like all employees to take Defensive Driving also AED/CPR classes. Will start removal of Trees, Genesee county to assist. Need to rebuild banks on Day Rd.
 H'wy Equipment: see above
 Senior Citizen: no report
 Town Historian: no report

Payment of Bills:	Motion by: Councilperson Krupka		Second by: Councilperson Schmieder
5- Yes Miller, Schmieder, Merrill, Krupka, Wagner			0- No
General Fund A	Vouchers	67-99	\$23,459.84
General Fund B	Vouchers	11-14	\$739.44
Highway Fund A	Vouchers	2-4	\$2369.46
Highway Fund B	Vouchers	44-58	\$40,735.84
Capital Fund	Vouchers	5-7	\$8391.00
T A Fund	Vouchers	3-4	\$442.00

On motion by Councilperson Wagner, seconded by Councilperson Miller, the Board entered into executive session at 7:55p.m. Motion to enter into executive session to discuss personnel matters.

Yes – 5 No - 0 Carried

On motion by Councilperson Schmieder, seconded by Councilperson Krupka, to exit executive session at 9:22 p.m.

Yes – 5 No – 0 Carried

Motion to adjourn at 9:23 pm made by Councilperson Wagner and seconded by Councilperson Miller and carried. 5-0

Respectfully Submitted,

Shannon Bartholomew
Town Clerk